



Atlantic County Improvement Authority

600 Aviation Research Boulevard · Egg Harbor Township, NJ 08234

Phone: 609-343-2390 Fax: 609-343-2188

Timothy D. Edmunds, P.E.

Executive Director

MINUTES OF THE BOARD MEETING

Thursday, November 13, 2025

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY

600 Aviation Research Blvd

Egg Harbor Township, NJ 08234

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Roy Foster, Chairperson at 4:00 p.m. The Board of Commissioners held their public meetings as designated below both in-person and via Teams conference on November 13, 2025, at the Atlantic County Improvement Authority in the Thunder Room of Building 3, National Aerospace Research & Technology Park, 600 Aviation Research Boulevard, Egg Harbor Township, New Jersey.

Teams Meeting Time:

November 13, 04:00 PM Eastern Time

Meeting ID: 256 982 513 374 2

Passcode: r2w9NX2K

COMMISSIONERS PARTICIPATING IN THE MEETING

Roy Foster, Chairperson; Edwin G. Blake, Secretary; Rev. Milton Hendricks, Assistant Secretary; Robert Gross, Commissioner; Don Guardian, Commissioner; India Still, Commissioner; and Wendy Barlett, Commissioner.

Robert J. Tarby, Sr, Vice Chairperson; and Joseph J. Giraldo, Treasurer were unable to attend.

STAFF PARTICIPATING IN THE MEETING

Timothy D. Edmunds, Executive Director; Edward Perkins, Director of Projects; Bob McGuigan, CDBG Director; Jessica Parada, Financial Specialist.

OTHERS IN ATTENDANCE

Randolph C. Lafferty, Esquire, General Counsel to ACIA Arthur Murray, Atlantic County Counsel, and Evan Jensen, Holman, Frenia, & Allion, P.C.

I. OPENING STATEMENT AND ROLL CALL

Roy Foster, Chairperson read the Notice of Public Meeting, and the roll was called.

II. MINUTES

A. Minutes of October 9, 2025, Board Meeting

Attachment #1

The Board was asked to approve the Minutes of the October 9, 2025, Regular Board Meeting as presented or as corrected.

A motion was made by Mr. Guardian and seconded by Mr. Gross to approve the Minutes of the October 9, 2025, Regular Board Meeting. By a roll-call vote of 7-0-0, the Minutes were approved.

III. FINANCIAL REPORT

A. Financial Reports of September 2025

Attachment #2

The Board was asked to approve, by resolution, the expenditures contained in the Financial Reports for September 2025

A motion was made by Rev. Hendricks and seconded by Mr. Blake to approve the expenditures contained therein. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

IV. EXECUTIVE DIRECTOR'S REPORT

CONTRACTS AWARDED - Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. ADMINISTRATION

A. ACIA Annual Audit/Audit Review Certification

Attachment #3

Holman Frenia Allison, PC gave a brief presentation on the Atlantic County Improvement Authority's 2022-2023 Audit. The Board was asked to certify to the Local finance Board that they have reviewed the 2022-2023 Audit.

A motion was made by Mr. Blake and seconded by Ms. Still, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

VI. EXECUTIVE SESSION - none

VII. OTHER BUSINESS - none

VIII. OPEN SESSION - none

IX. ADJOURNMENT - A motion was made by Ms. Bartlett and seconded by Mr. Guardian, to adjourn the meeting. By a unanimous vote, the meeting adjourned at 4:15 p.m.

Respectfully,



Edwin G. Blake
Secretary

MEMORANDUM

Date: November 14, 2025

To: Timothy D. Edmunds, Executive Director
Atlantic County Improvement Authority

From: Honorable Dennis Levinson
Atlantic County Executive

Re: Minutes of the Regular Board Meeting of the November 13, 2025

I. The Minutes of the above-referenced meeting were submitted pursuant to N.J.S.A. 40:41A-37 et seq., on November 14, 2025.

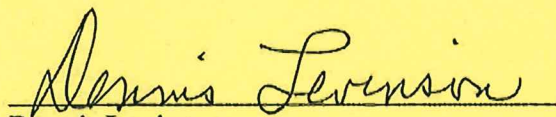
- (a) X by the end of the fifth business day following the meeting.
- (b) _____ as soon as practicable following the meeting where emergency action has been taken.
- (c) _____ beyond the statutory period for submission.

II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of Freeholders, on the date set forth above, which is:

- (a) X within ten days of delivery.
- (b) _____ within twenty-four (24) hours of delivery where the action taken at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a) X Approved in all respects.
- (b) _____ Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c) _____ Approved in part and vetoed in part. The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.


Dennis Levinson
Atlantic County Executive


Arthur J. Murray, Assistant County Counsel
Approved as to Form & Entry

cc: N. Lynne Hughes, Esquire, County Counsel

ATTACHMENTS: _____ Minutes
 _____ Veto Message